

J. Sargeant Reynolds
Community College



TRADES TECHNICIAN I, #00030
(Working Title: Grounds Maintenance Worker)

J. Sargeant Reynolds Community College is a comprehensive two-year college dedicated to providing quality educational opportunities to the residents of the Richmond metropolitan area and surrounding counties. The College has three (3) campuses located in urban, suburban and rural settings. Total enrollments exceed 17,000 credit and 8,000 non-credit students annually. Additional information is available at the College's Website: <http://www.reynolds.edu>.

The College is seeking applicants for the position of Trades Technician I, Pay Band 1. This position will be assigned to Facilities Management & Planning, Parham Road Campus, 1651 E. Parham Road.

TYPE OF

APPOINTMENT: Full-time classified position with state benefits.

DUTIES:

Develop and maintain a variety of grounds/landscape areas to provide an aesthetically appealing campus for the community, staff, students and the general public. This is a college-wide position and may be assigned to any of the college's locations.

**QUALIFICATIONS
REQUIRED:**

Working knowledge of the operation and maintenance of various types of grounds equipment such as, tractors, trucks, riding mowers, power mowers, chain saws, and other power tools. Working knowledge of the proper use and method of application for chemicals and fertilizers. Knowledge of the proper safety techniques used in day-to-day grounds maintenance operations. Demonstrated ability to follow established work plans. Ability to lift and move heavy objects, perform manual labor, and tolerate contact with a variety of chemicals used in grounds maintenance. Ability to follow both written and verbal instructions. High school graduate or equivalent.

**QUALIFICATIONS
PREFERRED:**

Some training in the preventative maintenance of vehicles and grounds equipment is preferred. Experience working in a campus or institution setting. Current experience in the use of a variety of power tools and various types of equipment used in grounds maintenance operations. Valid driver's license or the ability to obtain one within one year is also preferred.

PAY BAND RANGE: \$14,780 - \$30,335

**STARTING
SALARY:**

Approximate starting salary, \$14,780 - \$20,136, based on related full-time experience and pre-employment salary.

**APPLICATION
DEADLINE:**

Applications will be accepted until the position is filled.

**APPLICATION
PROCESS:**

A completed State application may be mailed to Human Resources, P. O. Box 85622, Richmond, VA 23285-5622, or hand-delivered to 1701 E. Parham Road, Room 317.

Women and Minorities are encouraged to apply.
"Reasonable Accommodations" are provided for applicants with disabilities.
AA/EOE/ADA